

**Superintendent's Letter
June 20, 2012**

Wilson School District Strategic Vision Planks

WSD Vision Plank 1 – Improve upon or expand Wilson's portfolio to advance student success.

WSD Vision Plank 2 – Grow Wilson regionally or nationally.

WSD Vision Plank 3 – Increase organizational agility and capacity.

WSD Vision Plank 4 – Creative development of existing and new infrastructure.

WSD Vision Plank 5 – Create a flatter organizational structure for stakeholder collaboration.

WSD Vision Plank 6 – Control for fiscal accountability.

Among the actions taken by the Board at its meeting on June 18th were the following:

4.0 Ratification/Approval of the following (Motion Carried)

4.1 Field Trips

a) High School students study trip to China inclusive of (5 day) home stay with our sister school. Anticipated dates: 3/27/13- 4/8/13. Cost to district only substitutes.

b) Wilson Child Care, Berkshire Heights Early Learning Center and School Age Summer Program, field trips are listed below. Field Trips are optional for the summer program. The cost of each trip plus transportation will be paid by the parent of the child attending. There will be no cost to the District. Number of participants will be determined after summer contracts are returned.

Berkshire Heights Early Learning Center:

- R/C Reading Movies 11 & IMAX to watch "Rio" – 8/9/12

School Age:

- R/C Reading Movies 11 & IMAX to watch "Rango" – 7/31/12

- R/C Reading Movies 11 & IMAX to watch "Despicable Me" – 8/16/12

5.0 Superintendent's Report (Motion Carried)

5.1 Retirement

Zedra Angstadt, Food Service Worker, Lincoln Park, eff. 6/8/12, 10 years with the Wilson School District

Harrison Carey, Grounds, eff. 6/30/12, 12 years with the Wilson School District

Sandra Christman, Autistic Support Teacher at West Middle School, effective 1/18/13, 29.5 years with Wilson School District.

Lana Fritz, Food Service Worker, Lincoln Park, eff. 6/8/12

Ann Grenko, Learning Support Teacher, High School, eff. 6/22/12, 16 years with the Wilson School District

5.2 Resignations/End of Service

Austin Bononno, Security Guard, High School, eff. 5/31/12
 Virginia Bross, Special Education Instructional Assistant, Whitfield, eff. 6/8/12
 Tammy Haring, Building Technology Assistant, Southern, eff. 6/8/12
 Peter Jacobs, Study Hall Monitor, High School, eff. 5/25/12
 Beth Koch, Assistant Childcare Supervisor, Whitfield, eff. 6/14/12
 Nicole Leisey, Monitorial Aide, Green Valley, eff. 6/8/12
 Steve Mellinger, Librarian, High School, lay-off effective 7/1/12
 Carla Moyer, Study Hall Monitor, High School, eff. 6/8/12
 John Schach, Substitute School Bus Driver, eff. 6/4/12
 Janet Shackleton, Special Education Instructional Assistant, High School,
 eff. 6/11/12
 Elizabeth Zimmer, Van Driver, eff. 5/25/12

5.3 Change of Status (effective 7/1/12 unless otherwise noted; no change to rate unless otherwise noted)

Donna Gelsinger, part-time Nurse, Lincoln Park Elementary, to part-time Nurse, Whitfield
 Jeanean Vath, part-time Nurse West Wyomissing Elementary, to part-time Nurse, Shiloh Hills
 Jonathan Stenger, PE, West Wyomissing and Lincoln Park Elementary Schools, to PE, West Middle School and elementary schools
 Kate Kramer, .5 Reading Specialist, West Wyomissing Elementary, to .5 Reading Specialist, Spring Ridge
 Rachel Gutzler, .6 Librarian, West Wyomissing and Lincoln Park Elementary Schools, to 1.0 Library, High School
 Marci Miller, Reading Specialist, Southern Middle School, to English Teacher, Southern Middle School
 Beth Schmidt, Secretary, West Wyomissing, to Secretary, Shiloh Hills
 Deborah Caltagirone, Secretary at Shiloh Hills to Secretarial Aide, Spring Ridge, effective 7/1/12.
 Linda Chandler, Food Service Worker, West Wyomissing to Food Service Worker, Whitfield, 17.5 hours per week, no change in rate, eff. 8/27/12 (replacing Amy Fick who resigned 4/20/12)
 Josephine D'Agostino, Food Service Worker, West Wyomissing to Food Service Worker, Green Valley, 18.75 hours per week, no change in rate, eff. 8/27/12 (replacing Joan Hoffman who resigned eff. 6/8/12)

Michael Fitterling, Summer Preventative Maintenance Technician to Full Time Technology Support Specialist, \$32,226 eff. 7/2/12

Anita Hoch, Lead Worker, West Wyomissing to Relief Cook/ Food Service Worker/ Cashier , 27.5 hours per week, no change in rate, eff. 8/27/12 (replacing Kathleen Bowers who resigned eff. 1/5/12)

Brigitte Kowalski, Food Service Worker, High School to Substitute Food Service Worker, \$9.43 per hour, eff. 6/5/12

Lauren Peterson, change in effective date for TPE assignment, from 7/1/12 to 8/21/12

Heather Stonefelt, Kindergarten Teacher, Cornwall Terrace to Reading Specialist, Cornwall Terrace, eff. 8/21/12

Ann Sutherland, School Nurse, Green Valley to School Nurse, West, 15 hours per week, no change in rate, eff. 8/27/12

Christine Viscariello, change in effective date for TPE assignment, from 7/1/12 to 8/21/12

Julie Wilchek, Reading Specialist, Cornwall Terrace to Reading Specialist, Spring Ridge, eff. 8/21/12

Diane Richards, salary increase of \$1,500 due to completion of Master's Degree, eff. 1/18/11.

Dan Brickner, Summer Preventative Maintenance Technician, \$7.50 per hour, eff. 7/1/12

Karen Fox, part-time Facilities Scheduler, continue present assignment through 6/30/12

Sandra George, Middle School Special Education Supervisor, change start date to 7/9/12

Jay Guistwite, Summer Preventative Maintenance Technician, \$9.50 per hour, eff. 7/1/12

Linda Kantner, Food Service Worker, Library Café to Food Service Worker, High School, no change in rate, 20 hours per week, eff. 8/27/12 (replacing Bridgett Kowalski who is transferring to a Substitute Food Service Worker, eff. 6/5/12)

Nancy Levin, Lead Food Service Worker, Lincoln Park to Food Service Worker, Library Café, no change in rate, 17.5 hours per week, eff. 8/27/12 (replacing Linda Kantner who is having a change of status eff. 8/27/12)

Diane Miller, IST, West Wyomissing/Lincoln Park Elementary to Grade 3, Green Valley, eff. 7/1/12

Jeanne Ramirez, Fast ForWord and Monitorial Aide at West Wyomissing/Lincoln Park Elementary schools, to Special Education Instructional Assistant, no change in rate, effective 7/1/12

Beatrice Rickenbach, Greeter, Southern Middle School, to Substitute Crossing Guard, \$15.00/hr, effective 8/27/12

Jereme Smith, Summer Preventative Maintenance Technician, \$8.00 per hour, eff. 7/1/12

Annie Solt, Food Service Cook, correct present rate to \$10.06/hr, eff. 9/15/10

Evan Witmer, Summer Preventative Maintenance Technician, \$7.50 per hour, eff. 7/1/12

5.4 Childrearing Leave of Absence

Joanna Flanagan, English Teacher, Lower House, beginning approximately 10/22/2012 and ending approximately 1/22/2013

5.5 Professional Hires

Mark Greaves

Education

Masters, Secondary School Counseling, Kutztown University, May 2008

Experience

Intervention Counselor, Reading High School, 9/2011- present

Degree, Credit Year, Salary

M, CY 1, \$49,218

Assignment

Guidance Counselor, High School, eff. 8/21/12- the end of the 1st semester (replacing Alison Emkey while on maternity leave)

5.6 Professional Employee Status

Temporary Professional Employees who have fulfilled the requirements of Section 1108 of the School Code of Pennsylvania and are eligible for the status of Professional Employee, all effective 6/12/12.

Nicole Aument, Whitfield

Melody Burkhart, High School

Heather Carr, Green Valley

Jessica Chrusch, Green Valley

Kathleen DeJulio, West

Alison Emkey, High School

Justin Flamini, Lower House
 Lisa Gallagher, Shiloh Hills
 Rachel Gutzler, High School
 Melissa Hoebee, Southern
 Patrick Howard, High School
 Monica Lawrence, High School
 Susan Lecatsas, Shiloh Hills
 Meredith Martin, Shiloh Hills
 Jesse McBride, High School
 Carolyn Ochotny, Whitfield
 Tannen Summons, West
 Allie Swope, High School
 Ashley White, Whitfield

5.7 2012 ESY Staff hours

5.8 Extra Curricular Extended Season Pay

Track

Doug Dahms (Head Coach) – \$30 x 12 days	= \$360.00
Bill Haas (Asst. Coach) - \$21 x 12 days	= \$252.00
Doug Myer (Asst. Coach) - \$21 x 12 days	= \$252.00
Brad Schaadt (Asst. Coach) - \$21 x 12 days	= \$252.00
Greg Barnett (Asst. Coach) - \$21 x 12 days x .5 – split position	= \$126.00
Joe Watterson (Asst. Coach) - \$21 x 12 days x .5 – split position	= \$126.00
Jim Gehman (Asst Coach) - \$21 x 12 days	= \$252.00

Boys Tennis:

Ryan Cuevas (Head Coach) - \$30 x 16 days	= \$480.00
Dan Witman (Head Coach) - \$30 x 1 day	= \$ 30.00

Girls Soccer:

Tim Fick (Head Coach) - \$30 x 14 days	= \$420.00
Bob Baldino (Asst. Coach) - \$21 x 14 days	= \$294.00
Chris Arthur (Asst. Coach) - \$21 x 14 days	= \$294.00

Baseball:

Sal Raccuglia (Head Coach) - \$30 x 14 days	= \$420.00
Brad Binder (Asst. Coach) - \$21 x 14 days	= \$294.00
Bill Underwood (Asst. Coach) - \$21 x 14 days	= \$294.00

Boys Volleyball:

Andrew Olree (Head Coach) \$30 x 11 days = \$330.00

Albert Ruppert (Assistant Coach) \$21 x 11 days = \$231.00

Softball:

Katie DeJulio (Head Coach) - \$30 x 14 days = \$420.00

Monica Lawrence (Asst. Coach) - \$21 x 14 days = \$294.00

Girls Lacrosse:

Joanna Flanagan (Head Coach) - \$30 x 10 days = \$300.00

Leah Page (Asst. Coach) - \$21 x 10 days = \$210.00

Pat Howard (Asst. Coach) - \$21 x 10 days = \$210.00

Boys Lacrosse:

Greg Gorddard (Head Coach) - \$30 x 12 days = \$360.00

Bill Hughes (Asst. Coach) - \$21 x 12 days = \$252.00

Joe Bialek (Asst. Coach) - \$21 x 12 days = \$252.00

Assistant Senior High Football Coach (Replacing Bill Haas)

Jake Peterson - Pay= \$4,795

Assistant Senior High Field Hockey Coach (Replacing Molly Periandi)

Marci Miller - Pay = \$3,945

Head Indoor Percussion Director

Brent Behrenshausen - Pay = \$3,562

Marching Assistant Percussion

Mark Allen - Pay = \$11.25/hr not to exceed 206 hours.

Marching Percussion Director

Brent Behrenshausen - Pay = \$8.50/hr not to exceed 300 hours.

Indoor Percussion Assistant

Mark Allen - Pay = \$10/hr not to exceed 150 hours.

Wilson West Co-Student Council Advisor (Replacing Lori Spadafora)

Matt Werley - Pay = \$685

Wilson Southern Co-Yearbook Advisor (Replacing Toni Arnold)

Diane Collins - Pay = \$548

Swim Instructor

Margaret Lillis, \$7.75 per hour, eff. 6/18/12

Tristan Williams, \$7.75 per hour, eff. 6/18/12

6.0 Consent Items (Motion Carried)

6.1 Accepted with gratitude the following donations:

a) \$937.00 from Lifetouch, made payable to Wilson West Middle School. The proceeds of this check will be used for team activities.

b) \$40.00 from Green Valley Home & School Association. The proceeds of this check are to be used for the Wilson HS Academic Awards ceremony.

c) Gouglersville Fire Co #1 for Shiloh Hills in the amount **\$500.00**. Proceeds of this check are to be used for the Reading Challenge event

d) Books valued at **\$140.00** donated in memory of Helen R. Pilgram (Kathy Nallo's mom) by the Wilson Library Department: "One for All; A Pennsylvania Number Book; Pennsylvania; Pennsylvania (Sea to Shining Sea Series); Mother Goose; Read to Me, Grandma; Stories, Rhymes and Songs to Enjoy Together; All Things Bright and Beautiful; The Gift of the Magi; Sweet Land of Liberty; M.O. M. (Mom Operating Manual); The Mystery in the Chocolate Town, Hershey, PA; Kids Love Pennsylvania: Your Family Travel Guide to Exploring "Kid-Friendly"

e) CD donation from Doug Stenberg in the amount of **\$10.85** entitled: "Will in the World How Shakespeare Became Shakespeare".

f) A Bench -GV Green Zone from the Faculty and Staff of Green Valley Elementary School (value of **\$229.99**/ cash received to purchase it)

g) A flowering pink dogwood tree from Green Valley Nursery/Greg Lavigna which was planted June 6 at Green Valley Elementary. (value of **\$89.98**)

Roll Call Votes

7.0 Human Resources (Motion Carried)

7.1 Approved the Virtual Academy job description.

7.2 Approved the Support Staff and Administrative Salary increases, effective July 1, 2012.

7.3 Approved of the Support Staff Compensation Ranges, effective July 1, 2012.

- 7.4 **Granted permission** to name Lori Lillis as the Wilson School District representative to the Berks County School Districts Health Trust.
- 7.5 **Authorization was granted to the Superintendent** to make employment commitments to qualified professional applicants for the purpose of filling vacancies that occur after the June 18, 2012 Board meeting with action to be ratified by the Board of Education at the next official meeting.
- 7.6 **Approved** the Extracurricular Unit Plan for 2012-2013.
- 7.7 **Approved** the Athletic Admission Rates for 2012-2013.
- 7.8 **Approved** the Fall, Winter and Spring Game Help Rates for 2012-2013.
- 7.9 **Approved** the Concession/Refreshment Staff Rates for 2012-2013.
- 7.10 **Approved** the Fall 2012 Athletic Extracurricular Stipends and 2012-2013 Nonathletic Extracurricular Stipends.
- 7.11 **Approved** the job descriptions of 2 part-time Support Staff positions – Transportation Assistant and Facilities Scheduler.
- 8.0 Pupil Services (Motion Carried)**
- 8.1 **Granted permission to approve** the adoption of a Settlement Agreement and Release to establish an education fund to be held and managed by the district in the amount of thirty thousand dollars (\$30,000.00) minus attorney fees, to settle and comprise all claims raised by the parents of a special education student and to authorize the Board President and Secretary to execute the agreement on behalf of the District.
- 8.2 **Granted permission to approve** the adoption of a Settlement Agreement and Release to pay up to four thousand dollars (\$4,000.00) for an neuropsychological Independent Educational Evaluation and up to two thousand, five hundred dollars (\$2,500.00) for the 2012 summer program, to settle and comprise all claims raised by the parents of a special education student and to authorize the Board President and Secretary to execute the agreement on behalf of the District.

9.0 Technology & Media (Motion Carried)

- 9.1 Granted permission** to enter into a 4 year lease agreement with Dell Financial Services, Inc. for a total of 461 laptop and desktop computers at an annual cost of \$103,686.15.

10.0 Finance

10.1 – 10.4 (Motion Carried)

10.5 – (Motion Carried)

- 10.1 Approved** the 2012-2013 General Fund Budget with tax on real estate of 23.66 mills, as per resolution attached to permanent minutes, providing for expenditures of \$86,728,120.
- 10.2 Approved** the Homestead and Farmstead Exclusion Resolution for 2012-2013.
- 10.3 Approved** Herbein+Company, Inc. to perform the local audit of the District's June 30, 2012 financial statements at a cost of \$24,000 (no increase for the past two years).
- 10.4 Approved** the budget transfers dated May 18, 2012 through June 14, 2012.
- 10.5 Approved** according with Board Policy #620, the board intends to commit fund balance in the General Fund as of June 30, 2012 for future PSERS employer contributions and to also transfer monies to the Capital Reserve Fund.

11.0 Transportation (No items for this Agenda)

12.0 Food/Cafeteria (No items for this Agenda)

13.0 Operations

- 13.1 Request approval** of the contract with David Blackmore & Associates to perform Geotechnical Engineering and Test Boring services at Green Valley, Shiloh Hills and Spring Ridge Elementary Schools in preparation for the classroom additions at a cost of \$9,350.00.

14.0 Policies (Motion Carried)

14.1 FINAL reading of the following policies:

a) Policy #313.2 – Medical Insurance Incentive/Waiver – Administrative Employees (new)

b) Policy #513.2 – Medical Insurance Incentive/Waiver – Support Staff (new)

15.0 Miscellaneous (No items for this Agenda)